Viewing Your Grades

1. Select “My Academics” and then “View My Grades.”
2. Your grade history will appear (provided that you have grades on file).
3. To change the course you are viewing, select from the drop-down menu near the top of the screen.

Viewing Your Degree Audit

4. To view degree audit, select “My Academics” and then “Degree Audit.”
5. The program details will be displayed, along with a list of required courses.
   a. The degree audit will show the status of your required courses (i.e., completed, current or scheduled.
   b. If the status column is empty, you have not been scheduled for or taken the course.
6. Select the “Printable Version” option to print.
7. Scroll down to view the rest of your courses.
   a. The degree audit may be several pages long.
   b. To view the required courses by type (i.e. general education, core courses, etc.) select from the category drop-down menu.
Your Degree Audit (continued)

8. The Hypothetical Degree Audit allows you to see which courses you have completed (or are scheduled to take) that will apply to a different degree.
   a. Select the new program you would like to view.
   b. Click on the “Evaluate Program” button.
   c. Your results will be displayed.